

No.1.1/SPAV/Exams/2022-23

Dated: 05.07.2023

Notice for Supplementary & Special Examinations ,July 2023 (UG I Year Programme)

It is hereby informed to all the students of UG I Year Programme that "Supplementary Examinations for the subjects offered in Odd/Even Semester is scheduled to be held from 14-07-2023 onwards.

In this regard, students who have failed in the external examinations can register for **Supplementary Examination** by paying a fee of INR. 500/- for each subject. A student is allowed to register for a maximum of 05 subjects as per the existing Academic Ordinances.

Further, the students who wish to improve their grades from 'D' can attend for **Special Examination** (as per clause 6.4 of UG, PG & PhD Academic Ordinances 2019) by paying a fee of INR. 500/- for each subject. A student is allowed to register for a maximum of 05 subjects for special examinations. The students applied for special permission on Health reasons should apply for special examinations (as per clause 7.2 of UG, PG & PhD Academic Ordinances 2019)

"APPLICATION FORM FOR SUPPLEMENTARY/SPECIAL EXAMINATION" is enclosed to this Notice as "Annexure I" and the students appearing for the examinations should submit the duly filled application form along with the fee payment receipt to Exam Section for registration on or before **08-07-2023** by **5:00 PM**.

Controller of Examinations

Copy to:

- 1. Director, for kind information please
- 2. All Deans/ HODs/ Section Heads
- 3. FI (CC) & IT Section to upload the same on the Institute website.